

## Refund of Charges – Spring 2223

**Definitions** for purposes of this section:

- a)“ Official withdrawal” means the student’s timely and complete execution of documents required by a college to accomplish formal removal from, as appropriate to the context, the college or its course(s), residence and/or meal plan; and
- b)“ Unofficial withdrawal” means any absence without the notice required for an official withdrawal.

**Refunds of Tuition and Fees (for courses January 17, 2023 - May 8, 2023):**

Situation	Dates	Refund Amount
Course cancelled by the College	N/A	100% of cancelled course
Official withdrawal from a course within 6 business days of the semester’s first day of classes	January 24, 2023	100% of each dropped course
Official withdrawal from a course between 7 and 10 business days of the semester’s first day of classes	January 25 - January 30, 2023	50% of each dropped course
Official withdrawal after 10 business days of the semester’s first day of classes	January 31, 2023 and forward	0% of each dropped course
Unofficial withdrawal at any time	N/A	0% of each dropped course

**Refunds of Tuition and Fees (for courses January 17, 2023 - March 10, 2023):**

Situation	Dates	Refund Amount
Course cancelled by the College	N/A	100% of cancelled course
Official withdrawal from a course within 3 business days of the semester’s first day of classes	January 19, 2023	100% of each dropped course
Official withdrawal from a course between 4 and 5 business days of the semester’s first day of classes	January 20, 2023 to January 23, 2023	50% of each dropped course
Official withdrawal after 5 business days of the semester’s first day of classes	January 24, 2023 and forward	0% of each dropped course
Unofficial withdrawal at any time	N/A	0% of each dropped course

**Refunds of Tuition and Fees (for courses March 20, 2023 - May 8, 2023):**

<b>Situation</b>	<b>Dates</b>	<b>Refund Amount</b>
Course cancelled by the College	N/A	100% of cancelled course
Official withdrawal from a course within 3 business days of the semester's first day of classes	March 22, 2023	100% of each dropped course
Official withdrawal from a course between 4 and 5 business days of the semester's first day of classes	March 23, 2023- March 24, 2023	50% of each dropped course
Official withdrawal after 5 business days of the semester's first day of classes	March 25, 2023 and forward	0% of each dropped course
Unofficial withdrawal at any time	N/A	0% of each dropped course

**Refunds of Room and Board Charges:**

<b>Situation</b>	<b>Dates</b>	<b>Refund Amount</b>
Residence cancelled by the College	N/A	100% of room and board charges
Official withdrawal from a College residence prior to the semester's first day of classes	January 17, 2023	100% of room and board charges
Official withdrawal from a College residence prior to the end of the semester's second week of classes	January 28, 2023	80% of room and board charges
Official withdrawal from a College residence prior to the end of the semester's third week of classes	February 4, 2023	60% of room and board charges
Official withdrawal from a College residence prior to the end of the semester's fourth week of classes	February 11, 2023	40% of room and board charges
Official withdrawal from a College residence prior to the end of the semester's fifth week of classes	February 18, 2023	20% of room and board charges
Official withdrawal from a College residence after the end of the semester's fifth week of classes	February 19, 2023 and forward	0% of room and board charges
Unofficial withdrawal from a College residence at any time	N/A	0% of room and board charges