

Refund of Charges – Spring 2019

Definitions for purposes of this section:

- a) “Official withdrawal” means the student’s timely and complete execution of documents required by a college to accomplish formal removal from, as appropriate to the context, the college or its course(s), residence and/or meal plan; and
- b) “Unofficial withdrawal” means any absence without the notice required for an official withdrawal.

Refunds of Tuition and Fees (for courses January 22, 2019 – May 13, 2019):

Situation	Dates	Refund Amount
Course cancelled by the College	N/A	100% of cancelled course
Official withdrawal from a course within 6 business days of the semester’s first day of classes	January 29, 2019	100% of each dropped course
Official withdrawal from a course between 7 and 10 business days of the semester’s first day of classes	01/30/19 – 02/04/19	50% of each dropped course
Official withdrawal after 10 business days of the semester’s first day of classes	02/05/19 and forward	0% of each dropped course
Unofficial withdrawal at any time	N/A	0% of each dropped course

Refunds of Tuition and Fees (for courses January 22, 2019 – March 16, 2019):

Situation	Dates	Refund Amount
Course cancelled by the College	N/A	100% of cancelled course
Official withdrawal from a course within 3 business days of the semester’s first day of classes	January 24, 2019	100% of each dropped course
Official withdrawal from a course between 4 and 5 business days of the semester’s first day of classes	01/25/19 -01/28/19	50% of each dropped course
Official withdrawal after 5 business days of the semester’s first day of classes	01/29/19 and forward	0% of each dropped course
Unofficial withdrawal at any time	N/A	0% of each dropped course

Refunds of Tuition and Fees (for courses March 25, 2019 – May 13, 2019):

Situation	Dates	Refund Amount
Course cancelled by the College	N/A	100% of cancelled course
Official withdrawal from a course within 3 business days of the semester's first day of classes	March 27, 2019	100% of each dropped course
Official withdrawal from a course between 4 and 5 business days of the semester's first day of classes	03/28/19 – 03/29/19	50% of each dropped course
Official withdrawal after 5 business days of the semester's first day of classes	03/30/19 and forward	0% of each dropped course
Unofficial withdrawal at any time	N/A	0% of each dropped course

Refunds of Room and Board Charges:

Situation	Dates	Refund Amount
Residence cancelled by the College	N/A	100% of room and board charges
Official withdrawal from a College residence prior to the semester's first day of classes	January 22, 2019	100% of room and board charges
Official withdrawal from a College residence prior to the end of the semester's second week of classes	February 2, 2019	80% of room and board charges
Official withdrawal from a College residence prior to the end of the semester's third week of classes	February 9, 2019	60% of room and board charges
Official withdrawal from a College residence prior to the end of the semester's fourth week of classes	February 16, 2019	40% of room and board charges
Official withdrawal from a College residence prior to the end of the semester's fifth week of classes	February 23, 2019	20% of room and board charges
Official withdrawal from a College residence after the end of the semester's fifth week of classes	February 24, 2019	0% of room and board charges
Unofficial withdrawal from a College residence at any time	N/A	0% of room and board charges