

## Refund of Charges – Spring 2020

**Definitions** for purposes of this section:

- a) “Official withdrawal” means the student’s timely and complete execution of documents required by a college to accomplish formal removal from, as appropriate to the context, the college or its course(s), residence and/or meal plan; and
- b) “Unofficial withdrawal” means any absence without the notice required for an official withdrawal.

**Refunds of Tuition and Fees (for courses January 21, 2020 – May 11, 2020):**

Situation	Dates	Refund Amount
Course cancelled by the College	N/A	100% of cancelled course
Official withdrawal from a course within 6 business days of the semester’s first day of classes	January 28, 2020	100% of each dropped course
Official withdrawal from a course between 7 and 10 business days of the semester’s first day of classes	01/29/20 – 02/03/20	50% of each dropped course
Official withdrawal after 10 business days of the semester’s first day of classes	02/04/20 and forward	0% of each dropped course
Unofficial withdrawal at any time	N/A	0% of each dropped course

**Refunds of Tuition and Fees (for courses January 21, 2020 – March 14, 2020):**

Situation	Dates	Refund Amount
Course cancelled by the College	N/A	100% of cancelled course
Official withdrawal from a course within 3 business days of the semester’s first day of classes	January 23, 2020	100% of each dropped course
Official withdrawal from a course between 4 and 5 business days of the semester’s first day of classes	01/24/20 -01/27/20	50% of each dropped course
Official withdrawal after 5 business days of the semester’s first day of classes	01/28/20 and forward	0% of each dropped course
Unofficial withdrawal at any time	N/A	0% of each dropped course

**Refunds of Tuition and Fees (for courses March 23, 2020 – May 11, 2020):**

<b>Situation</b>	<b>Dates</b>	<b>Refund Amount</b>
Course cancelled by the College	N/A	100% of cancelled course
Official withdrawal from a course within 3 business days of the semester's first day of classes	March 25, 2020	100% of each dropped course
Official withdrawal from a course between 4 and 5 business days of the semester's first day of classes	03/26/20 – 03/27/20	50% of each dropped course
Official withdrawal after 5 business days of the semester's first day of classes	03/28/20 and forward	0% of each dropped course
Unofficial withdrawal at any time	N/A	0% of each dropped course

**Refunds of Room and Board Charges:**

<b>Situation</b>	<b>Dates</b>	<b>Refund Amount</b>
Residence cancelled by the College	N/A	100% of room and board charges
Official withdrawal from a College residence prior to the semester's first day of classes	January 21, 2020	100% of room and board charges
Official withdrawal from a College residence prior to the end of the semester's second week of classes	February 1, 2020	80% of room and board charges
Official withdrawal from a College residence prior to the end of the semester's third week of classes	February 8, 2020	60% of room and board charges
Official withdrawal from a College residence prior to the end of the semester's fourth week of classes	February 15, 2020	40% of room and board charges
Official withdrawal from a College residence prior to the end of the semester's fifth week of classes	February 22, 2020	20% of room and board charges
Official withdrawal from a College residence after the end of the semester's fifth week of classes	February 23, 2020	0% of room and board charges
Unofficial withdrawal from a College residence at any time	N/A	0% of room and board charges