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MCO 110

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**1. Define - Vocabulary :**

**Accreditation the voluntary process of evaluating work to make sure the work is accurate**

**AAPC American Association of Professional Coders**

**AAMRL American Academy of Medical Record Librarians**

**ACS American College of Surgeons**

**AHIMA American Health Information Management Association**

**AMRA American Medical Record Association**

**AHDI Association of Healthcare Documentation Integrity**

**ARLNA Association of Record Librarians of North America**

**AHIMA CODE OF ETHICS the expectation that all members of the organization will conduct themselves in an ethical way.**

**CAHIM Commission on Accreditation for Health Informatics and Information Management Education-**

**CCHIM Commission on Certification for Health Informatics and Information Management**

**CEUs Continuing Education Units**

**HIM Health Information Management**

**HOSPITAL STANDARDIZATION PROGRAM A program established to provide a standardized the quality of care provided to patients who were hospitalized.**

**AHIMA's Mission and Core Values Describes the organizations purpose- it’s mission, strategy, vision, and core values.**

**Please answer the following questions:**

**2,**

1. \*Summarize the development of health information management (HIM) profession from its beginnings to the present.

Health information management was developed to create a way to manage health information and management. The four steps that were created in for HIM are hospital standardization movement, organization of records librarians, the approval of formal education processes and educational curriculum for health record librarians. Hospital standardization was created to develop a standard of care for hospitalized patients. The organization started in Canada as the ARLNA, changed to the AAMRL in 1944, in 1970 is became the AMRA and in 1991 is was changed to AHIMA to more accurately describe the credential as information management was more accurate than records management. Also, the management of records was initially created using physical records to using electronic health records.

1. \* Explain AHIMA's certification processes

The applicant needs to meet specific eligibility requirements and pass the exam for the specific certification. Completion of CEUs; workshops, seminars, college courses, study activities, to show the applicant is willing to maintain and expand their knowledge.

1. How is AHIMA governed? <http://www.ahima.org/about/governance>

AHIMA is governed by the Board of Directors, which has 13 members.

1. \*Identify the appropriate professional organizations for the various specializations of HIM.

The professional organizations for the specializations of HIM are: clinical documentation improvement, coding, tumor registry, medical transcription, information governance, privacy and security, standards, and information systems. The organizations that manage these specific details are Healthcare Information and Management Systems Society, Association for Healthcare Documentation Integrity, American Academy of Professional Coders, and National Cancer Registrars Association.

**3**. Name the AHIMA credentials available to students and membership? ie; RHIT, etc.

RHIT, RHIA, CCA, CCS, CCS-P, CHPS, CHDA, CDIP, CHTS

**4**. What is  AHIMA's fellowship program?

 It’s a program of recognition that a member of AHIMA earns by excellence in service, education, innovation and knowledge.

5. What is the AAPC? What are their credentials?

The American Academy of Professional Coders-they educate and certify medical coders.

 6.  What is the National Cancer Registrars Association?

They are the premier resource for cancer data professionals.

7.   Answers to  "check your understanding 1.1 and 1.2

1.1 B, C, A, A, A, B

1.2 B, A, C, D, D

8.  Visit <http://hicareers.com/CareerMap/>        re: Career paths. Write a career plan.

Quality Improvement Analyst

Data Quality Manager

HIM manager

Director of Coding

Vice President of Coding

9. Visit <http://www.ahima.org/certification>  research the qualifications for taking each certification examination and the continuing education requirements for maintaining each credential. What are the differences and similarities?

The applicant to meet eligibility requirements by either their credentials, education, experience, credential with experience or another coding credential.

As our text further explains that with a certificate program it is part of the certification that the applicant be willing to continue their education. Depending on the certification the applicant is required to earn between 20 and 30 CEUs.