

NON-MATRICULATED STUDENT REGISTRATION FORM

Name: _____
(First) (Middle) (Last) (Birth/Maiden Name)

Legal/Permanent Mailing Address: _____
(Street/PO Box) (Apt/Unit) (City) (State) (Zip)

Phone: (_____) _____ Cell E-mail Address: _____

Gender: M F Prefer not to say SSN: _____ Birthdate: _____

The Family Rights and Privacy Act of 1974 is intended to protect access and release of student records and personal data. Directory information- such as name, class, major, and address- may be released unless this box is checked. (Release of non-directory information requires the student's submission of a separate FERPA consent/release form.)

I have been a full-time/legal resident of Maine (other than being a student) since: _____

I am a U.S. citizen ___YES ___NO (Proof of Maine/ US Residency required to qualify for in-state tuition rates.)

Today's date: _____ Course Year: _____ Semester: FALL SPRING SUMMER WINTER

Designator	Number	Section	Title
ENG	101	01	Example-College Writing

Registration requests must be complete with registration form and supporting documents (if needed). Live/on-location courses require proof of full Covid vaccination status, including applicable boosters to be submitted with this form. Incomplete registrations will not be accepted or held. Documents submitted via email must be sent as “.pdf” attachment only; please no embedded images, cloud sharing, or alternative file types.

Evidence of meeting all course prerequisites/requirements and/or written instructor permission must be submitted with this form. Acceptable documents may include: unofficial college transcripts, SAT scores, Accuplacer scores, printed email communication with the instructor, etc. Documents must display the student's name, issuing organization, and complete course/test and grade/score information.

If a desired course is full, students are waitlisted or registered for an equivalent section if available. Students are responsible for monitoring CMCC accounts for opening notifications and to accept offered seats. Details will be provided as needed.

CMCC's Business Office will contact the student for payment. Failure to respond or render payment when due will result in being dropped from courses. If dropped, a new registration request must be submitted.

Students are responsible for reading communications sent by CMCC and for monitoring their assigned CMCC email accounts after registration is complete. Login information will be mailed via USPS to the address above after registration.

Office use: Processed CMCC ID